



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROCKY MULLEN**  
District 2

**CLINT DIDIER**  
District 3

**Keith Johnson**  
County Administrator

**Duane Davidson**  
Interim County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday October 18, 2022**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:02 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2022-266 Contract between Attorney Karyn Oldfield and Juvenile Justice Center
2. Resolution 2022-267 Amendment 1 to Contract between JRT Mechanical and Juvenile Justice Center
3. Resolution 2022-268 Reappointment of Mike Corrales to the Planning Commission
4. Professional Agreement with Debra Sam Hughes

**9:05 a.m. Commissioner/Administrator Updates**

**9:15 a.m. Public Comment by Phone: 509-546-5859**

*We welcome your comments. Please limit your comments to 3 minutes.*

**9:25 a.m. Closed Record Public Hearing- Zone Change 2022-03 Sunny Ridge Properties**  
*Presented by Planning and Building Director Derrick Braaten (Ordinance 06-2022)*

**9:35 a.m. Closed Record Public Hearing-CUP 2022-06 Fabrication Shop United Fence**  
*Presented by Planning and Building Director Derrick Braaten (Resolution 2022-269)*

**9:45 a.m. Reclassification of Administrative Office Assistant Position (Resolution 2022-270)**  
*Presented by County Administrator Keith Johnson*

**9:50 a.m. Reclassification of Administrative Office Assistant to the County Administrator**  
*Presented by County Administrator Keith Johnson (Resolution 2022-271)*

**10:00 a.m. Compensation Change for Human Resources Generalist 1 and Human Resources Specialist**  
*Presented by County Administrator Keith Johnson (Resolution 2022-272)*

**10:05 a.m. Rescind Resolution 2022-261B and Adopt a Parcel Assessment Increase for Franklin County Horticultural Pest and Disease Control Board**  
*(Resolution 2022-273)*

**10:10 a.m. Administrator Business**

**10:15 a.m. Public Comment**

**10:20 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

**REGULAR MEETING  
OCTOBER 18, 2022**

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The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

**Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

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FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
OCTOBER 18, 2022

9:02 a.m. Approval of Fund Expenditure Warrants

10/18/2022

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/18/2022

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00386636 - 00386847	\$268,672.26
EFT Check Numbers:	00001292 - 00001296	\$6,167.50
		<u>\$274,839.76</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$235,144.15
AUDITOR O & M	\$68.76
COURTHOUSE FACILITATOR	\$970.00
JAIL COMMISSARY	\$8,659.17
ENHANCED 911	\$2,306.17
COUNTY ROADS	\$17.26
VETERAN'S ASSISTANCE	\$2,001.06
ENDING HOMELESSNESS	\$12,985.56
THE HAPO CENTER	\$8,168.07
FRANKLIN COUNTY RV PARK	\$4,495.01
MOTOR VEHICLE	\$23.55

In the amount of: \$274,839.76

The motion was seconded by: B. Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

[Signature]  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

[Signature]  
Vouchers Audited By:  
Teresa Alvarez

- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 18, 2022 for payment totaling \$274,839.76. Commissioner Peck seconded and the motion carried.*



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
OCTOBER 18, 2022

## 9:02 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

October 18, 2022

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4  
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 18, 2022  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00386529-00386533	\$ 7,221.59
Net EFT Payroll Checks	00043284-00043551	\$ 509,211.78
Deduction and Contribution Checks	00386539-00386552	\$ 224,016.81
A/P EFT	00001291	\$ 319,197.82
	<b>Total</b>	<b>\$ 1,059,648.00</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00043280-00043283	\$ 8,433.43
Deduction and Contribution Checks	00386534-00386538	\$ 5,803.12
	<b>Total</b>	<b>\$ 14,236.55</b>
<b>Grand Total All Payrolls</b>		<b>\$ 1,073,884.55</b>

In the total amount of **\$1,073,884.55**

The motion was seconded by and passed by a vote of 3 to 0

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared by Paola Mendoza

- ❖ **Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$1,073,884.55. Commissioner Peck seconded and the motion carried.**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
OCTOBER 18, 2022

## 9:03 a.m. Approval of Consent Agenda

1. Resolution 2022-266 Contract between Attorney Karyn Oldfield and Juvenile Justice Center
2. Resolution 2022-267 Amendment 1 to Contract between JRT Mechanical and Juvenile Justice Center
3. Resolution 2022-268 Reappointment of Mike Corrales to the Planning Commission
4. Professional Agreement with Debra Sam Hughes

❖ *Commissioner Mullen moved to approve consent agenda items 1-4. Commissioner Peck seconded and the motion carried 3-0.*

## 9:06 a.m. Commissioner/Administrator Updates

### Administrator Keith Johnson update

- Mr. Johnson and new Interim County Administrator Duane Davidson met with other County Elected Officials
- Wrapping up personnel matters
- Welcome the new Human Resources Director Sam Hughes and the new Interim County Administrator

### Commissioner Peck update

- Met with Health Director on policy matters.
- 1152 Committee
- Benton Franklin Council of Governments- approved the 2023 budget and bi-laws
- WSAC- Municipal Research Services Corporation gave a briefing on their services

### Commissioner Mullen update

- Ben Franklin Transit
- WSAC- Municipal Research Services Corporation gave a briefing on their services
- Condolences to the family of Neva Corkrum who passed away. She was a former Franklin County Commissioner who served for eighteen years.

### Commissioner Didier update

- Talked to some constituents about code enforcement in Eltopia West

## 9:05 a.m. The following individuals gave public comment.

- John Rosenau



## FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
OCTOBER 18, 2022

- ❖ ***Commissioner Didier opened the Closed Record Hearing- Zone Change 2022-03 Sunny Ridge Properties at 9:07 a.m.***

Planning and Building Director Derrick Braaten gave a PowerPoint presentation, which included maps and details of the Zone Change from the Planning Commission.

- ❖ ***Commissioner Didier closed the Closed Record Hearing at 9:20 a.m.***
- ❖ ***Commissioner Mullen moved that the Board of County Commissioners adopt the recommendation of the Planning Commissioner, and adopt ZC 2022-02, with five findings of fact and three conditions of approval, as provided for in the Staff Report, and Exhibits A & B of the ordinance. Commissioner Peck seconded and the motion carried. 3:0 (Ordinance 06-2022)***
- ❖ ***Commissioner Didier opened the Closed Record Hearing-CUP 2022-06 Fabrication Shop United Fence at 9:21 a.m.***

Planning and Building Director Derrick Braaten gave a PowerPoint presentation, which included maps and details of the Conditional Use Permit from the Planning Commission.

- ❖ ***Commissioner Didier closed the Closed Record Hearing at 9:46 a.m.***
- ❖ ***Commissioner Peck moved to decline to approve the zone change, (correction) CUP. Commissioner Mullen seconded.***

Chief Civil Prosecuting Attorney Jennifer Johnson recommended not doing a negative vote. She suggested making a motion to pass it and somebody seconded it and then everyone votes nay.

- ❖ ***The vote carried 1:2 nay. With confusion as to the motion on the vote, Commissioner Peck moved to rescind the motion that was passed. Commissioner Mullen seconded and the motion carried 3:0.***
- ❖ ***Commissioner Mullen moved that the Franklin County Board of County Commissioners adopt the six findings of fact and eight conditions of approval, as recommended by the Planning Commission and detailed in the resolution, and approve case file CUP 2022-06/SEPA 2022-20 as presented. Commissioner Peck seconded and the motion failed 0:3.***

**9:53 a.m. Reclassification of Administrative Office Assistant Position (Resolution 2022-270)**

**Reclassification of Administrative Office Assistant to the County Administrator  
(Resolution 2022-271)**

County Administrator Keith Johnson spoke to the additional responsibilities of both positions.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
OCTOBER 18, 2022**

- ❖ *Commissioner Didier and Commissioner Mullen would like the new Human Resources Director review the request before it comes before the Board.*

10:00 a.m. **Compensation Change for Human Resources Generalist 1 and Human Resources Specialist (Resolution 2022-272)**

- ❖ *Commissioner Didier and Commissioner Mullen would like the new Human Resources Director review the request before it comes before the Board.*

- ❖ *Commissioner Peck moved to rescind Resolution 2022-261B previously adopted by this Board. (Franklin County Horticultural Pest and Disease Control Board to adopt parcel assessment increase.) Commissioner Mullen seconded and the motion carried.*

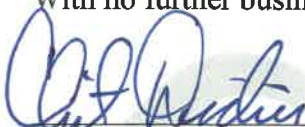
- ❖ *Commissioners were in consensus to send a letter to Pasco City Council opposing the establishment of a retail marijuana shop.*

10:14 a.m. The following individuals gave public comment.

- Meredith Harker
- Melinda Didier
- Anonymous
- George Dockstader
- Kati Sant

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:24 a.m.

  
Chair

  
Clerk of the Board

11-8-2022  
Date